



Confidentiality Agreement | AsureQuality's VirtualLab™ System

Please fax completed form to 1800 188 984. Thank you.

Welcome to **AsureQuality's VirtualLab™ System**.

The following information is confidential to _____ and AsureQuality.

By accepting this statement you agree to the following conditions:

- Passwords may not be shared or revealed to anyone other than the authorised user.
- Users are responsible for the privacy and use of their password.
- Passwords enable access to facilities and systems and should be guarded carefully. Passwords must not be written down and left in a place where unauthorised persons might discover them.
- AsureQuality must be immediately notified if a password is suspected or known to be compromised or disclosed. In this event, the password will be changed as soon as possible.
- A user-id will be deactivated after 3 unsuccessful attempts to enter a password. AsureQuality must be contacted to re-activate user-id.
- AsureQuality must be promptly notified if the user leaves the company this agreement relates to.
- AsureQuality will audit access rights and privileges granted to all users annually.
- AsureQuality reserves the right to track user access. AsureQuality does not guarantee the availability of the system.

Accept/Decline (please circle):

- Is Pre-Registration access required? YES / NO

Name (printed): -----

Title: -----

Company: -----

Email Address: -----

Signature: -----

Date: -----

Please contact us on the below freephone number or email address if you require access for additional users.