

## AsureQuality Australia Pty Ltd

### Standard Terms of Business for the Provision of all Goods and Services

#### A. TERMS APPLICABLE TO ALL GOODS AND SERVICES

##### 1. GENERAL

- 1.1 All Goods and Services provided by AsureQuality Australia Pty Limited (**AsureQuality**) are on the basis set out below unless otherwise agreed in writing. In the event of any conflict between these terms (**Terms**) and any subsequent written contract between AsureQuality and the Customer, the terms of the subsequent written contract shall prevail.
- 1.2 For the purposes of these Terms:
- (a) "Lab Services" means any laboratory tests requested by the Customer to be performed from time to time by AsureQuality including any specific expected turn-around times set out in the document attached to these Terms (**with terms applicable to only Lab Services set out in section B below**);
  - (b) "Other Services" means all other services requested by the Customer to be performed from time to time by AsureQuality (**with terms applicable to only Other Services set out in section C below**);
  - (c) "Goods" means all goods requested by the Customer to be provided from time to time by AsureQuality (**with terms applicable to only Goods set out in section D below**); and
  - (d) "Services" means both Lab Services and Other Services.
- 1.3 If the Customer accepts Goods and/or Services provided by AsureQuality, the Customer's actions will be deemed to be acceptance of these Terms, notwithstanding anything which may be stated to the contrary in the Customer's enquiries or order form.
- 1.4 The Customer may not make any public reference to AsureQuality or AsureQuality's provision of the Goods and Services, including without limitation in any advertising or promotional material, without the prior written consent of AsureQuality, which consent may be given or withheld in AsureQuality's sole discretion.
- 1.5 AsureQuality may at any time amend any of the Terms with immediate effect by posting the amended Terms on its website ([www.asurequality.com.au](http://www.asurequality.com.au)) and advising that the Terms have been amended on the Customer's invoice. By continuing to order Goods or Services from AsureQuality after AsureQuality has posted the amended Terms on its website, the Customer is deemed to have accepted such Terms.

##### 2. GENERAL PERFORMANCE

- 2.1 AsureQuality will use its reasonable skill, care and effort in providing all Goods and Services, using resources reasonably available to AsureQuality (this being subject in the case of Other Services to clause 9.2).
- 2.2 AsureQuality will use its reasonable efforts to achieve agreed turn-around times in a timely and efficient manner but will not be liable for any failure to do so (this being subject in the case of Other Services to clause 9.3).
- 2.3 Without limiting clause 2.2, AsureQuality will not be liable for any delay or nonperformance in providing Goods or carrying out Services pursuant to these Terms if such delay or nonperformance is attributable (directly or indirectly) to circumstances beyond its reasonable control.
- 2.4 The Customer may not cancel any order for Goods or Services (whether fully or in part) without AsureQuality's written consent which may be given or withheld in its sole discretion.
- 2.5 Notwithstanding any other provision of these Terms, AsureQuality is not obliged to accept any order for Goods or Services made by the Customer, and in its sole discretion may refuse to provide or perform all or any such Goods or Services requested.

2.6 AsureQuality may withdraw any quotation before it is accepted by the Customer, and in any event any quotation will lapse without notice 30 days after it is given.

### 3. **PRICE AND PAYMENT**

3.1 The price for the Goods and Services will be either as quoted by AsureQuality to the Customer in writing or, if no written quote is provided, at AsureQuality's standard charges for such Goods and Services applying at the time. Unless expressly stated in writing, any stated price is exclusive of GST, and all GST will be charged to and borne by the Customer, and payable at the same time as the price.

3.2 Unless otherwise agreed in writing, any quoted price may be altered by AsureQuality prior to the provision of the Goods and Services to the Customer if AsureQuality's costs in providing such Goods and Services will fluctuate materially.

3.3 Unless otherwise agreed in writing, all relevant freight and delivery charges will be additional to any quoted price, and will be charged to and borne by the Customer, and payable at the same time as the price.

3.4 Payment for all Goods and Services is due by the 20th of the month following the date of AsureQuality's invoice (the **Due Date**). AsureQuality may at its option issue a monthly interim invoice for work greater than one month's duration.

3.5 If the Customer wishes to query any invoice submitted by AsureQuality, the Customer must give written notice to AsureQuality of the query within 30 days of the date of the invoice. If the Customer has not raised any query on the invoice within 30 days of the date of such invoice, the Customer is deemed to have accepted the invoice and must pay the invoice in full by the Due Date.

3.6 The Customer will be required to pay all costs (including legal and credit recovery costs) incurred by AsureQuality resulting from late or non-payment and interest at a rate of 2% above the current penalty interest rate fixed under the *Penalty Interest Rates Act 1983* on any moneys outstanding from the due date until the date of payment, but without prejudice to AsureQuality's other rights or remedies in respect of the Customer's default in failing to make payment on the due date. Interest shall be calculated monthly and shall be payable on demand.

3.7 If the Customer is in breach of these Terms or any other contract with AsureQuality, AsureQuality may, without prejudice to its other rights or remedies, terminate all or any of its obligations under these Terms or any other contract, and/or withhold or suspend the provision of Goods and/or Services under these Terms or any other contract, and/or withdraw any certification or accreditation issued to the Customer by AsureQuality under these Terms or any other contract.

### 4. **CONFIDENTIALITY OF INFORMATION**

4.1 We will not disclose to third parties confidential information relating to you, except:

- (a) to the extent compelled to do so by law; or
- (b) to our insurers and professional advisers.

We acknowledge that your confidential information is your property.

4.2 You will not disclose to third parties confidential information relating to us and our processes, ideas, concepts or techniques, unless compelled to do so by law. You acknowledge that our processes, concepts and techniques are our property and are also confidential information.

### 5. **WARRANTIES, LIABILITY AND INDEMNITY**

5.1 Except for any written warranty given by AsureQuality to the Customer, all warranties and representations (including those expressed or implied by law) in respect of Goods and Services supplied are excluded to the extent permitted by law.

5.2 The liability of AsureQuality and its employees, agents or contractors, whether in contract or pursuant to any cancellation of any contract or in tort or otherwise, in respect of each claim or series of related claims for loss, damage or injury arising:

- from a breach of any of AsureQuality's obligations arising under or in connection with these Terms;
- from any cancellation of these Terms; or

- from any negligence, misrepresentation or other act or omission by AsureQuality, its employees, agents or contractors;

shall not in aggregate exceed:

- in the case of Goods, the lesser of the total amount paid for the Goods and A\$5,000.00 (as the case may be); and
- in the case of Services, the lesser of the total fee for the particular Services and A\$5,000.00.

- 5.3 None of AsureQuality its employees, agents or contractors are liable, whether in contract, tort or otherwise, for any loss of profits or any special, indirect, incidental or consequential damage, loss or injury of any kind suffered by the Customer arising directly or indirectly from any breach of AsureQuality's obligations under or in connection with these Terms or from any termination of these Terms or from any negligence, misrepresentation or other act or omission on the part of AsureQuality, its servants, agents or contractors.
- 5.4 AsureQuality's total liability under any written warranty given by AsureQuality in relation to Goods or Services supplied by AsureQuality is limited at AsureQuality's option to:
- (a) re-performing the Services or repairing or replacing the Goods; or
  - (b) refunding the price for the Goods paid by the Customer or the charge for the Services; provided that where AsureQuality elects to re-perform the Services or repair or replace the Goods it will use reasonable endeavours to do so as soon as practicable but will not be liable for any delay in such re-performance, replacement or repair.
- 5.5 In relation to the Goods and Services, should a third party make any claim against AsureQuality or its employees, agents or contractors or should any regulatory body undertake any investigation, the Customer agrees to indemnify AsureQuality for any costs, damages or other losses suffered by AsureQuality or its employees, agents or contractors in relation to any such claim or investigation or incurred by AsureQuality or its employees, agents or contractors in defending, responding to or settling any such claim or investigation.
- 5.6 Certain laws provide non-excludable statutory guarantees, conditions or warranties for the supply of certain goods or services. Nothing in this agreement is to be taken to exclude, restrict or modify any guarantee, condition or warranty that AsureQuality is prohibited by law from excluding restricting or modifying. If such a statutory guarantee applies to this agreement and AsureQuality breaches it, AsureQuality accepts liability for such breach, but, where it is lawful to do so and fair and reasonable to do so, AsureQuality's liability is limited to the resupply of the relevant goods or service or payment of the costs of resupplying the relevant goods or service. All other warranties or representations are excluded, other than those expressly referred to in this agreement.

## 6. TERMINATION

- 6.1 AsureQuality may by notice in writing to the Customer terminate AsureQuality's obligations under these Terms:
- (a) upon the provision of the Goods and Services to the Customer and payment of all monies owing by the Customer under these Terms;
  - (b) in the case of Other Services, in accordance with clause 10.1;
  - (c) at the option of AsureQuality, in accordance with clause 3.7;
  - (d) if the Customer commits any act of bankruptcy, enters into any arrangement with its creditors or (in the case of a company) does any act which would render it liable to be liquidated, or if a resolution is passed or proceedings commenced for the liquidation or voluntary administration of the Customer or if a receiver, statutory manager or similar functionary is appointed in respect of all or any of its assets; or
  - (e) upon mutual agreement of the parties.
- 6.2 Termination will not affect the rights of either party in respect of any breach of these Terms in existence prior to termination.

## 7. **FORCE MAJEURE**

- 7.1 **Force Majeure Event:** A party's obligations under this agreement (other than any obligation to make payment) shall be suspended for the period of Force Majeure if the party is prevented from complying with that obligation by an event of Force Majeure. A party who is affected by an event of Force Majeure shall give the other party details of the event as soon as practicable, and shall take all reasonable steps to remove or mitigate the event of Force Majeure
- 7.2 **Meaning of "Force Majeure":** For the purposes of this clause 7, "**Force Majeure**" means circumstances beyond the reasonable control of the relevant party including: act of God; war, acts of terrorism nuclear fusion; fire; explosions; flood; subsidence; insurrection or civil disorder; government restraint; expropriation; prohibition; intervention; direction or embargo; strikes; lock-outs or other industrial disputes of any kind; failures or fluctuations in electrical power; heat or light and any circumstances are beyond the reasonable control of the relevant party. The insolvency or financial position of a party shall be deemed to be not beyond the reasonable control of that party

## B. **TERMS APPLICABLE TO ONLY "LAB SERVICES"**

### 8. **PERFORMANCE OF LAB SERVICES**

- 8.1 Reasonable Industry Standard methodology for the Lab Services will be applied where applicable, and unless otherwise expressly agreed AsureQuality does not guarantee that such methodology is validated or fit for the Lab Services requested.
- 8.2 The Customer is responsible for the cost of and arranging transportation of items to be tested to and from AsureQuality's premises (including without limitation the cost of all freight charges, and all applicable duties and taxes).
- 8.3 The customer will indemnify AsureQuality for the cost of AsureQuality property damaged or lost while in customer care
- 8.4 AsureQuality will retain routine non-perishable samples for a period of 10 days after the release of final report, unless otherwise agreed in writing. All other samples will be disposed of after the release of final report.

### 9. **MINIMUM CHARGE**

- 9.1 A minimum charge of A\$30 plus GST will be made for laboratory testing requested by the Customer to be performed in any one calendar month.

## C. **TERMS APPLICABLE TO ONLY "OTHER SERVICES"**

### 10. **PERFORMANCE OF OTHER SERVICES**

- 10.1 For the performance of any Other Services, the Estimated Price, Estimated Completion Date and Work Objectives are set out in the relevant document.
- 10.2 AsureQuality will use its reasonable skill, care and effort to achieve the Work Objectives at the Estimated Price using resources reasonably available to AsureQuality.
- 10.3 AsureQuality will use its reasonable efforts to achieve the Work Objectives on or before the Estimated Completion Date but will not be liable for any delay beyond that date.
- 10.4 Without limiting clause 9.3, AsureQuality will not be liable for any delay or non-performance or for exceeding the Estimated Price if it is attributable (directly or indirectly) to circumstances beyond its reasonable control.

### 11. **RIGHT OF TERMINATION**

- 11.1 AsureQuality may by notice in writing to the Customer terminate AsureQuality's obligations under these Terms where it appears to AsureQuality that it is likely that the cost of achieving the Work Objectives will exceed the Estimated Price by 20% or more (provided that AsureQuality advises the Customer within 14 days of being informed of such likelihood, that it wishes to terminate the contract).

**D. TERMS APPLICABLE TO ONLY "GOODS"**

**12. TITLE AND SECURITY IN GOODS (PERSONAL PROPERTY SECURITIES ACT 2009 ("PPSA"))**

- 12.1 Ownership in the Goods will not pass on delivery, but will remain with AsureQuality until full payment for all monies owing pursuant to clause 3 by the Customer to AsureQuality in respect of such Goods has been made.
- 12.2 Risk in respect of any Goods sold will pass to the Customer when the Goods are delivered to the Customer or any carrier, or the time the Customer pays for the Goods (whichever is the earlier). Risk in any Goods which are in AsureQuality's possession for repair remains with the Customer.
- 12.3 AsureQuality has a security interest (for the purposes of the PPSA) in Goods and any proceeds until title passes to the Customer in accordance clause 11.1. This security interest secures all moneys owing by the Customer to AsureQuality. This security interest is a "purchase money security interest" under the PPSA to the extent that it secures payment of the amounts owing in relation to the Goods. The security interest arising under this clause 11 attaches to the Goods when AsureQuality (or any person on its behalf) obtains possession of the Goods and the parties confirm that they have not agreed that any security interest arising under this clause 11 attaches at any later time.
- 12.4 AsureQuality may register any security interest in connection with these Terms or the Goods for the purposes of the PPSA (including a security interest arising under this clause 11). The Customer must do anything (such as obtaining consents, signing and producing receipts and documents, getting documents completed and signed and supplying information) which AsureQuality asks and considers necessary for the purposes of ensuring that each such security interest is enforceable, perfected (including, where possible, by control in addition to registration) and otherwise effective.
- 12.5 In relation to any security interest in connection with these Terms or the Goods:
- (a) AsureQuality need not give any notice under the PPSA (including a notice of a verification statement) in relation to such security interest unless the notice is required by the PPSA and cannot be excluded;
  - (b) AsureQuality need not comply with any of the provisions of the PPSA that would otherwise apply to the extent the law permits them to be excluded; and
  - (c) the Customer may not exercise rights under sections 142 (redemption of collateral) or 143 (reinstatement of security interest) of the PPSA to the extent the law permits them to be excluded.
- 12.6 The Customer gives irrevocable authority to AsureQuality (and its employees, officers and agents) to enter any premises occupied by the Customer or on which Goods are situated at any reasonable time after default by the Customer (or before default if AsureQuality believes a default is likely) to remove and repossess any Goods and any other property to which Goods are attached or in which Goods are incorporated, and AsureQuality may sell or otherwise dispose of those Goods or other property in any way and on any terms (including price) that it chooses. These rights are in addition to any rights AsureQuality may have under Chapter 4 of the PPSA. Neither AsureQuality nor any of its employees, officers or agents shall be liable for and the Customer hereby indemnifies each of them in respect of any costs, damages, expenses or losses incurred by AsureQuality, its employees, officers or agents or any third party as a result of this action, or liability either in contract or in tort or otherwise in any way whatsoever, unless by operation of law such liability cannot be excluded.
- 12.7 The following shall constitute defaults by the Customer:
- (a) Non payment of any sum by the due date;
  - (b) The Customer intimates that it will not pay any sum by the due date;
  - (c) Any Goods are seized by any of the Customer's creditors or creditor and/or any such creditor or creditors intimate(s) that it/they intend(s) to seize Goods;
  - (d) Any Goods in the possession of the Customer are materially damaged while any sum due from the Customer to AsureQuality remains unpaid;
  - (e) The Customer is insolvent or put into liquidation or an administrator or receiver is appointed to the Customer or any of the Customer's assets;

- (f) A Court judgment is entered against the Customer and remains unsatisfied for seven (7) days; or
  - (g) Any material adverse change in the financial position of the Customer.
- 12.8 If the Customer holds any security interests in the Goods for the purposes of the PPSA, the Customer agrees to perfect (as that term is defined in the PPSA) those security interests with the highest ranking priority reasonably possible (such as perfecting a purchase money security interest) and provide evidence of such perfection to AsureQuality.
- 12.9 Everything the Customer is required to do under this clause 11 is at the Customer's expense. The Customer agrees to pay or reimburse the costs of AsureQuality in connection with anything the Customer is required to do under this clause 11.
- 13. RETURN OF GOODS AND USE OF GOODS**
- 13.1 Any Goods returned by the Customer to AsureQuality must be returned freight paid, though the Customer may claim for any reasonable freight charges.
- 13.2 Without limiting anything in clause 5 or this clause 12, the Customer must use any Goods supplied by AsureQuality in accordance with all instructions given by the manufacturer of such Goods.
- 14. MISCELLANEOUS**
- 14.1 The Customer may not assign all or any of its rights or obligations under these Terms without the prior written consent of AsureQuality, which may be given or withheld in its sole discretion.
- 14.2 All the rights, powers, exemptions and remedies of AsureQuality remain in full force despite any neglect, omission or delay in the enforcement thereof. AsureQuality is not deemed to have waived any provision or right unless the waiver is in writing under signature of AsureQuality or its authorised officer and any such waiver, unless the contrary is expressly stated, applies to and operates only in a particular transaction, dealing or matter.
- 14.3 All notices shall be delivered by hand or be sent by facsimile, express mail or email. Any notice sent by facsimile will be deemed to have been received on the following business day in the place of receipt, any notice sent by express mail will be deemed to have been received two business days after posting and any notice sent by email will be deemed to have been received on the date and time at which it enters the addressee's information system. Notices shall be given to the parties at the address, facsimile number or email addresses set out in the document attached or such other addresses, facsimile numbers or email addresses as they may from time to time advise in writing.
- 14.4 These Terms constitute the entire agreement between the Customer and AsureQuality with respect to the matters contemplated by these Terms and supersedes all previous agreements, arrangements or understandings between the Customer and AsureQuality, including any earlier forms or versions of these Terms.
- 14.5 The Customer must advise AsureQuality of any relevant safety hazards pertaining to the Services requested by the Customer and provide all relevant Material Safety Data Sheets.
- 14.6 "GST" means goods and services tax payable under A New Tax System (Goods and Services Tax) Act 1999 (Cth) as amended from time to time.
- 14.7 If any provision of these Terms shall be invalid, void, illegal or unenforceable the validity, existence, legality and enforceability of the remaining provisions shall not be affected.
- 14.8 The Terms shall be governed by the laws of Victoria and AsureQuality and the Customer agree to submit to the nonexclusive jurisdiction of the Victorian Courts. The parties irrevocably:
- (a) waive any objections which they may have now or in the future to the venue of any proceedings brought in the Victorian Courts; and
  - (b) agree that any final judgment (after appeal or expiration of time for appeal) entered into by such Court shall be conclusive and binding on the parties and may be enforced in the courts of any other jurisdiction to the fullest extent permitted by law.