**Organic Management Plan Update**

Please email this completed document to: organics@asurequality.com

**Section 1 – Current Operator Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Operation |  | Registration No#  |  |
| Physical Address |  |
| Date of OMP review |  |
| **Contact Person** Organics |  | Contact PH No# |  |
| **Email** |  |

**Section 2 – Annual Summary of Organic Throughput**

|  |  |
| --- | --- |
| **The following organic products have been handled**(based on kg, or litres or # units for animals) | From (date):      |
| To (date):      |
| **Product**(& units) | Current/past throughput | Next Years Estimate |
| Apr - Jun | July - Sep | Oct - Dec | Jan - Mar | increase % | Decrease% | No change |
|       |       |       |       |       |       |       | [ ]  |
|       |       |       |       |       |       |       | [ ]  |
|       |       |       |       |       |       |       | [ ]  |
|       |       |       |       |       |       |       | [ ]  |
|       |       |       |       |       |       |       | [ ]  |
|       |       |       |       |       |       |       | [ ]  |
|       |       |       |       |       |       |       | [ ]  |
|       |       |       |       |       |       |       | [ ]  |
| **The conv./organic ratio is:** | Organic (%)       | Conventional(%)       |

**Section 3 – Annual Summary of Exports by Country**

 If exporting is not included in your certification skip to section 4.

|  |  |  |
| --- | --- | --- |
| **Product** | **Volume** | **Country** |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |

**Section 4 – Changes**

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| **Have you changed any of the following\*:** |
| A. People: changes to key staff or contractors involved in organic production? | [ ]  Yes [ ]  No |
| B. Products: any new products, breeds or varieties, altered recipes, or altered labels? | [ ]  Yes [ ]  No |
| C. New Export Countries to be certified for? (*NB. may require additional standards*) | [ ]  Yes [ ]  No |
| D. Processes: any new processes e.g., growing methods, production methods or organic/conv. ratio changes? | [ ]  Yes [ ]  No |
| E. Production site: any new facilities, buildings, land changes or storage locations? | [ ]  Yes [ ]  No |
| F. Livestock: Feed or Health treatment changes?  | [ ]  Yes [ ]  No[ ]  N/A |
| G. Pasture Plan: Updated for USDA NOP? | [ ]  Yes [ ]  No[ ]  N/A |
| H. Plant: any new machinery? | [ ]  Yes [ ]  No[ ]  N/A |
| I. Pest control & sanitation: any new methods or products? | [ ]  Yes [ ]  No |
| J. Inputs: are all Inputs added to theMyOrganics - Inputs List? | [ ]  Yes [ ]  No |
| K. Has the OMP been compared to the latest AsureQuality OMP template? | [ ]  Yes [ ]  No |

Provide a summary of any changes indicated by a yes in section 4

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|      \* You must please also update your ***Organic Management Plan*** with these changes (most OMP templates are now available on MyOrganics) &/or your ***MyOrganics - Inputs List*** and submit with this form. Highlight changes in these documents in another colour where possible. MyOrganics will highlight changes for you. |

**Section 5 – Declaration for Continuance or Withdrawal**

 Sign each declaration for the Standard(s) applicable to your operation

|  |
| --- |
| *I wish to confirm my continued* *registration* *in AsureQuality Organic Certification and confirm that all details provided in our:* - OMP update (this document) - Organic Management Plan (OMP) - MyOrganics Inputs List*Are true and correct*. I will inform AsureQuality if any issues arise which may affect the organic status of my premises or organic products. I have read and agree with the “[Standard Terms of Business for the provision of Certification](https://www.asurequality.com/about/terms-of-business/)”. I allow access to all relevant information including financial records for both AsureQuality and accreditation staff.  |
|       |       |       |
| Applicants Name(print) | Signature | Date |
| ***Additional Declaration for Official Organic Assurance Programme (OOAP - MPI Organic Export Requirements)*** |
| I confirm that I wish to maintain registration under OOAP and will inform AsureQuality of any issues that may arise which could affect this registration. I accept that MPI has no liability for any loss arising in relation to this contractual arrangement. I acknowledge that MPI may have access to and use the data and information provided by AsureQuality for administration, development and reporting on the OOAP. |
|       |       |       |
| Applicants Name(print) | Signature | Date |
| ***Additional Declaration for the Canadian Organic Regime*** |
| I confirm that I wish to maintain registration under Canadian Organic Regime and will maintain compliance to CAN/CGSB-32.310 & CAN/CGSB-32.311 and inform AsureQuality of any issues that may arise which could affect this registration. |
|       |       |       |
| Applicants Name(print) | Signature | Date |
| I wish to ***withdraw*** from part or all of my organic certification:[ ] ***Withdraw*** *from the following std(s):*       *from date*:      [ ] ***Withdraw*** *from all organic certification* *from date*:       |
|       |       |       |
| Applicants Name(print) | Signature | Date |